



**APPLICATION FOR
WHOLESALE STATUS**

Sunshine Square
111 Industrial Parkway
Buffalo NY 14227-2712
Toll-free: 800-828-7159
Locally: 716-668-2918
Fax: 716-668-2932
E-mail: sales@sunshineglass.com

All information provided in this application and elsewhere to Sunshine Glassworks, Ltd is kept strictly confidential. We do not disclose your company's information to third parties unless expressly authorized to do so.

Part 1: Tell Us About Your Company

Company Name:
Contact Person:
Others Authorized to Purchase:
MAILING ADDRESS:

City: State: Zip:

UPS Shipping Address (if different from Mailing Address):

COMPANY FORM:

Sole Proprietor Partnership Corporation *mm/dd/yyyy*
Federal Tax ID#: Date Business Established:
Primary Business Activity:

BUSINESS TELEPHONE: () Alternate Phone: ()
FAX NUMBER: () E-MAIL ADDRESS:
Website:

Part 2: Business Documentation

We require **photocopies** of the following items to demonstrate the establishment of a business. All documentation must be in the name of the business using the address shown above. **Please send one item from EACH SECTION and check the applicable box on this form.**

SECTION A:

Business and/or Tax License

Depending on your local regulations, you will have filed at least one of the following items with your state or local authorities.

- Resale Tax Certificate
- Business License
- D/B/A (Doing business As) Filing
- Partnership Filing
- Corporation Filing

NEW YORK STATE BUSINESSES MUST PROVIDE COPIES OF THE FOLLOWING DOCUMENTS:

Signed and dated Form ST-120 Resale Certificate
Photocopy of your "Authorization to Collect Sales Tax" form. This is the one that is labeled "Post in Prominent Place"

If you're in New York, you **MUST** send these photocopies!

SECTION B:

Business Stationery

- Business Card
- Business Letterhead

SECTION C:

Business Checking Account

Applicants must demonstrate the existence of a checking account established in the name of the business. Personal accounts, including those such as "Jane Doe/Glass Account" cannot be accepted.

Voided Business Check

SECTION D:

Promotional Materials

Please send at least one item below. Promotional materials must advertise an art glass business or closely related activity. A cabinet maker would be considered closely related. A dog grooming business would not.

Yellow Page Ad (If your Yellow Page ad is coming out in the next Phone Book, we will accept a copy of your ad contract from the publisher)

Promotional Literature. This can be a brochure you hand to prospective clients or your display ad from your local paper (Classified ads are NOT acceptable).



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Part 3: Opening Order:

Upon acceptance of the materials in Part 2, Sunshine will mail the complete Wholesale Literature Package which includes Catalog, Confidential Wholesale Price List, Updates and Sale Flyers. **All Applicants must make an Opening Order of at least \$650.** We will **waive** this order upon receipt of one of the following items: **Photo of your Store Front Location.** Photo must show sign with name of company and location in a business district. Sorry, but a photo of your home, regardless of signage, will not exempt you from the Opening Order **Photocopy of a RECENT invoice from another Wholesale Distributor that follows AGSA requirements.** Invoices from Wholesalers that require only a business card and tax number will not be considered.

Part 4: Business Information

To best serve the needs of our customers, we appreciate knowing about your company. Completion of this section is voluntary and will **not** affect the approval of your application.

BUSINESS TYPE:

- Commissioned Art Glass Studio
- Manufacturer of art glass items that are wholesaled to retail stores (OEM)
- Retail Stained Glass Shop (sells supplies, gives classes, makes finished goods)
- General Craft Shop (sells other craft items such as needle-work or ceramics along with glass)
- Makes finished product sold directly to the public
- Plate Glass / Auto Glass dealer
- Door Entryway Manufacturer
- Cabinet / Furniture
- Giftware
- Other:

WHERE IS YOUR BUSINESS LOCATED:

- A storefront in retail business area.
- A workshop in a commercial/industrial area
- You work from your home (home studio)

ANNUAL SALES:

- < \$10,000
- \$10,000 - \$25,000
- \$25,000 - \$50,000
- \$50,000 - \$100,000
- \$100,000 - \$250,000
- Over \$250,000

TYPES OF WORK DONE IN YOUR SHOP:

Please check all of the items that apply and then **CIRCLE** the item that is most important to your business.

- Windows/Panels/Doors
- Jewelry
- Lamps
- Jewel Boxes
- Suncatchers
- Kaleidoscopes
- Other Gift Items
- Sandblasting/Etching
- Fusing/Slumping
- Blown Glass
- Bead Making
- Teach classes
- Sell Supplies
- Do Art/Craft/Mall Shows
- Other:
- Other:

NUMBER OF EMPLOYEES:

- Self or self and spouse (or significant other)
- 2 - 5
- 6 - 9
- 10 - 19
- 20+

Application Approval:

After reviewing and accepting your Application for Wholesale Status, we will send our complete Wholesale Literature Package. Acceptance of the information and documentation submitted with this Application is left to the sole discretion of the management of Sunshine Glassworks Ltd. The possession of Wholesale Literature from Sunshine Glassworks Ltd. is not to be construed as an offer to sell at wholesale or evidence of prior approval of wholesale status.